

# ARIZONA DEPARTMENT OF EDUCATION

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## STATE OF ARIZONA

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### SCHOOL FINANCE MEMORANDUM 07-074

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**TO:** District Superintendents, District Business Managers, and County School Superintendents

**FROM:** Philip Williams, Deputy Associate Superintendent

**DATE:** May 14, 2007

**SUBJECT:** May 15, 2007 Basic calculations for Equalization Assistance Report (APOR 55 - 1) and Equalization Assistance and Additional State Aid Detail Report (APOR 64)

The May 15, 2007 apportionment reports applicable to the FY2007 equalization payment for your school district are posted on your district's home page on the ADE web site (<http://www.ade.az.gov/districts/default.asp>). If you need help finding or viewing these reports please contact the ADE Training and Support Group at 602-542-7378 or toll free at (866) 577-9636.

The following items have been included in the May 15, 2007 APOR calculations:

- **ADMS data:** These student counts reflect the results of the FY2006 reprocessing of student detail data, unless the district has been working on 15-915 data corrections. Contact the Data Analysis team at (602) 542-5695 or by email at ([SchoolFinance@azed.gov](mailto:SchoolFinance@azed.gov)) if you have questions or concerns regarding the student counts. If you require SAIS technical assistance, please complete the request form available on the System Training and Response (STaR) Team webpage at: <http://www.ade.az.gov/schoolfinance/STaR/>.
- **District Sponsored Charter School ADMS:** Student Counts are based on 100<sup>th</sup> day ADM, 100<sup>th</sup> day SPED and actual ELL data successfully submitted and processed by ADE as of 4:00 pm on April 30, 2007.
- **Transportation Support Level (TSL):** Revised Route and/or Vehicle Inventory Report adjustments submitted before April 30, 2007 are reflected in the May 15, 2007 equalization calculation. Please check your comparative miles report (TRAN40-2). Please contact Shirley Willis at (602) 542-8245 if you have any questions or concerns regarding this report.
- **Transportation Revenue Control Limit (TRCL):** May be capped per ARS §15-946 as amended by Laws 2006, 2nd Regular Session, Chapter 361, Section 2. The FY2007 TRCL may not exceed the FY2006 TRCL if the FY2007 TRCL would exceed 120% of the FY2007 Transportation Support Level (TSL).
- **Advance Based on Growth:** Included for eligible districts submitting a signed growth request form found on ADE's web site at <http://www.ade.state.az.us/schoolfinance/Forms/GrowthForms/>. If the district submitted a form but did not receive growth reflected on page 2 of the APOR 55-1, it may be due to missing or late submission of student detail data. Final FY2007 budget capacity and state aid are calculated based on the lesser of the amount budgeted and the amount calculated on the FY2007 June APOR 55-2 Growth report. There were issues with Special Education student counts during the April 30, 2007 processing of data. Once this is corrected, new growth reports will be run applicable to the June 15, 2007 apportionment. If a growth advance was previously requested and the district failed to budget for growth on the district's Revised Budget on Page 7, Line 1b, the June 15, 2007 payment shall be reduced by the entire amount of state aid dollars received due to Sudden Growth. Contact the Data Analysis team at (602) 542-5695 or by email at ([SchoolFinance@azed.gov](mailto:SchoolFinance@azed.gov)) if you have questions or concerns regarding the FY2007 100<sup>th</sup> day ADM or special education counts.

Please check the submission status of your budgets, budget worksheets and budget revisions. Per A.R.S. 15-905 budgets must be submitted electronically to the Arizona Department of Education. Instructions for checking the submission status can be located at <http://www.ade.az.gov/schoolfinance/FAQs/Default.asp>. If you have questions related to budget submission, please contact the Budget Team via email at [SFBudgetTeam@azed.gov](mailto:SFBudgetTeam@azed.gov).

If you have any questions regarding the content of your reports please contact Lori Damanti at 602.542.3303 or by email at [Lori.Damanti@azed.gov](mailto:Lori.Damanti@azed.gov). Any questions or concerns may also be emailed to the School Finance Inbox at [SchoolFinance@azed.gov](mailto:SchoolFinance@azed.gov).